



“ADOPT-A-TRAIL” APPLICATION FOR THE OZAUKEE INTERURBAN TRAIL



Please complete this application and submit it to:

OZAUKEE COUNTY PARKS DEPARTMENT
121 W. Main St., P.O. Box 994
Port Washington, WI 53074-0994

Individual, Organization or Group Name as it should appear on the sign (14 spaces on each of three lines.)
If you have more than 14, the letters will be smaller.

DESCRIPTION OF INDIVIDUAL, ORGANIZATION, OR GROUP AND PROPOSED WORK DAYS: Complete information below to include estimated number of participants/persons at work days, time or range of times and dates, **portion of the Ozaukee Interurban Trail (Mileage Marker to Mileage Marker)**, and any special needs – provided as available (e.g. vests, garbage bags, etc.). Please attach additional sheets as necessary to describe the group or organization and proposed work days.

Individual, Organization or Group Name	
Mailing Address	(Area Code) Fax Number
City, State, Zip Code	(Area Code) Telephone Number-Daytime
Contact Person Name	(Area Code) Telephone Number-Evening
Mailing Address	Approximate Number of People Participating in Each Cleanup
City, State, Zip Code	Number of Times Your Group Plans to Pick up Litter This Year (Minimum Once a Month)
Additional Needs (e.g. vests, garbage bags, etc.)	Dates or Range of Dates for Work Days:
	Time or Range of Times for Work Days:

Trail Section you want to Adopt – List Alternate Sections in Order of Preference

From Trail Mileage Marker Number	To Trail Mileage Marker Number	Community

Ozaukee County Ordinance 5.08 Rules and Regulations and/or any local municipal ordinances as relevant must be followed with volunteer use of the Ozaukee Interurban Trail. By signature below, the Individual, Organization or Group acknowledges the hazardous nature of the work and agrees to the terms and conditions attached to this form. **As the authorized contact, I acknowledge and will abide by the terms and conditions for the Adopt-a-Trail Program for the Ozaukee Interurban Trail.**

Signature of Authorized Individual, Organization or Group Representative-Must be 18 years or older	Date
Title	

FURTHER INFORMATION/QUESTIONS: Andrew T. Struck **OR** Parks Department
 PHONE: 262-238-8270 262-238-8257
 FAX: 262-238-8278
astruck@co.ozaukee.wi.us

The INDIVIDUAL, ORGANIZATION or GROUP (SPONSOR) listed above hereby agrees to indemnify Ozaukee County and/or specified local municipality and We Energies for any and all damage or injury to any persons or property, which is in any way attributable to the above referenced event or volunteer assistance on the Ozaukee Interurban Trail.

Under no circumstances will Ozaukee County and/or specified local municipality and We Energies be held responsible for damage to the Ozaukee Interurban Trail, or be held responsible for damage to an adjoining private property as a result of the above referenced event or volunteer assistance. The INDIVIDUAL, ORGANIZATION or GROUP (SPONSOR) listed above accepts all such responsibility and agrees to indemnify Ozaukee County and/or the specified local municipality and We Energies for any such claims.

The INDIVIDUAL, ORGANIZATION or GROUP (SPONSOR) should provide his or her own health and accident insurance. Ozaukee County may require a certificate of insurance and recommended coverage and/or require that Ozaukee County be listed as an "additional insured" for an event. The Public Works Committee of the Ozaukee County Board of Supervisors will determine the necessity of a certificate of insurance, recommended coverage, and "additional insured" listing based upon this application and description of the event.

DO NOT WRITE BELOW THIS LINE

PERMIT APPROVAL: The Department approves this permit for the Individual, Organization, or Group to participate in the Adopt-A-Trail Program for the section identified above. The Individual, Organization, or Group accepts the responsibility of picking up litter on this section of Trail. The Department reserves the right to modify or cancel this permit at any time. Please notify the Ozaukee County Parks Department Coordinator with any Individual, Organization, or Group information change.

PERMIT APPROVED BY:

(RELEVANT APPROVALS AND REQUIRED FEES ARE CHECKED)

(To fill in the checkbox electronically, double click on the gray box and change the default value to checked.)

OZAUKEE COUNTY _____ DATE _____

CITY OF MEQUON _____ DATE _____

VILLAGE OF THIENSVILLE _____ DATE _____

CITY OF CEDARBURG _____ DATE _____

VILLAGE OF GRAFTON _____ DATE _____

CITY OF PORT WASHINGTON _____ DATE _____

VILLAGE OF BELGIUM _____ DATE _____

Cc: Office, Customer, Sheriff Dept, Public Works Dept., and Municipality(ies)

ADOPT-A-TRAIL PROGRAM - TERMS AND CONDITIONS

1. The Individual, Organization or Group and its members are to be considered as volunteers and not as officers, employees, or agents to the Ozaukee Interurban Trail Advisory Council, Ozaukee County Historical Society, any municipality along the Ozaukee Interurban Trail or Ozaukee County. Any injuries, claims, liabilities, suits or costs arising from Group or Group members' activities relating to this permit shall be the sole responsibility of the Group or its individual members.
2. The Individual, Organization or Group agrees to indemnify and hold harmless the Ozaukee Interurban Trail Advisory Council, Ozaukee County Historical Society, any municipality along the Ozaukee Interurban Trail or Ozaukee County from any injury, cost, suit, liability or award arising from the issuance or exercise of this permit, or because of any adverse effect upon any person or property attributed to the works of the Individual, Organization or Group.
3. Participants (Individual) in the Organization or Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Ozaukee Interurban Trail Advisory Council, Ozaukee County Historical Society, any municipality along the Ozaukee Interurban Trail or Ozaukee County for special conditions that may exist on a particular adopted section.
4. The Individual, Organization or Group shall pick up litter **a minimum of one time per month between April 1 and November 1 for a minimum of two years**. The Individual, Organization or Group shall not work beyond its designated one-mile Trail segment.
5. The Individual, Organization, or Group shall not pick up litter on roads, medians, bridges, on overpasses or around other structures that would pose a danger. Volunteer work is to be confined to the Ozaukee Interurban Trail and the designated right-of-way. Volunteers shall not work on any adjacent private property as part of this permit.
6. The Individual, Organization, or Group shall supply one adult supervisor (21 years of age or older) for every 5 to 6 volunteer workers.
7. Each participant shall have reviewed these rules before participation. The Individual, Organization or Group responsible party, contact and/or leader shall review the safety rules with all participants before proceeding to the Trail segment.
8. All volunteer participants shall be at least 11 years of age or in the 6th grade.
9. The Individual, Organization, or Group shall work **only during daylight hours (sunrise to sunset)** and in good weather.
10. All volunteer participants shall work with caution and yield to all other users of the Ozaukee Interurban Trail.
11. When the Individual, Organization or Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be noted on the individual, organization or group's cleanup report.
12. The Individual, Organization or Group shall place filled trash bags at the designated pickup site as pre-arranged with the municipality having jurisdiction over that portion of the Trail.
13. Groups should plan on providing your own supplies. As available, the Individual, Organization, or Group may request required supplies and materials from the municipality having jurisdiction over that portion of the Trail or contact the Ozaukee County Parks Department.
14. Unused materials and supplies that are furnished may be retained by the Individual, Organization or Group during the agreement period, but at the end of the agreement period the materials and supplies must be returned as instructed. If the Individual, Organization or Group drops from the program and/or its requirements, all materials and supplies must be returned to the municipality granting these materials and supplies.
15. The Individual, Organization or Group shall not collect litter during the following holiday periods, Memorial Day extended weekend, July 3 – 5, Labor Day extended weekend and special Trail events as instructed.
16. Within 24 hours of a collection, the Individual, Organization or Group shall mail an official clean-up report (postcard or e-mail) to the Chairman of the Ozaukee Interurban Trail Advisory Council.

17. No motor vehicles are allowed on the Ozaukee Interurban Trail for the volunteer pick-up and parking is limited to approved, designated areas.

18. The Individual, Organization or Group may keep any recyclable materials, if desired.

19. Partisan political groups (groups of people with common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies), shall not be permitted to participate.

Ozaukee County or the municipality with jurisdiction over the portion of the Trail to be “adopted” agrees to the following:

1. Provide safety vests, trash bags, traffic safety signs, or other supplies AS AVAILABLE.

2. Remove the filled trash bags as soon as possible after the pick-up event and notification.

3. Provide a recognition sign with the name of the Individual, Organization or Group as allowed by the Ozaukee Interurban Trail Advisory Council, Ozaukee County and/or the municipality with jurisdiction over the portion of the Trail to be “adopted” and We Energies. The Ozaukee Interurban Trail Advisory Council, Ozaukee County and/or the municipality with jurisdiction over the portion of the Trail to be “adopted” and We Energies reserve the right to refuse or revise Individual, Organization or Group names when preparing these recognition signs.

For additional details contact:

Andrew Struck, Chairman
Ozaukee Interurban Trail Advisory Council
121 West Main Street, PO Box 994
Port Washington, WI 53074
astruck@co.ozaukee.wi.us
(262) 284-8275 (local) or
(262) 238-8275 (metro)